

Michigan Department of State Requesting Your Own Record

Use this form to request your own information only. If you need information about someone else, use form BDVR 154, Commercial Record Request.

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Your Name (<i>first, middle, last</i>)		Daytime Telephone Number () -	
Home Mailing Address			
City		State	Zip

Requesting your own driver record

My Michigan driver license number is:

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Check one:

☐ I want a full driver record for my own use.

☐ I want an edited driver record for employment, insurance, or credit purposes.

(see back for more information about the different record types)

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Check one:

- ☐ I want a full driver record for my own use.
- ☐ I want an edited driver record for employment, insurance, or credit purposes.

(see back for more information about the different record types)

- Check one:*
- ☐ I want a full driver record for my own use.
 - ☐ I want an edited driver record for employment, insurance, or credit purposes.
- (see back for more information about the different record types)*

Check one:

- ☐ I want a full driver record for my own use.
- ☐ I want an edited driver record for employment, insurance, or credit purposes.

(see back for more information about the different record types)

Requesting your own vehicle record (If you only need your driving record, leave the vehicle information blank or you will be charged for both records.)

I need a copy of my *(check one or both)*:

- ☐ Vehicle or Watercraft Title Application
- ☐ Vehicle, Watercraft, or Snowmobile Registration

- I need a copy of my *(check one or both)*:
- ☐ Vehicle or Watercraft Title Application
 - ☐ Vehicle, Watercraft, or Snowmobile Registration

License Plate or Registration Number	Vehicle Year	Vehicle, Watercraft, or Snowmobile Make	Vehicle, Hull, or Serial Identification Number
<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 1.2em; width: 100%;"></div>

Payment Method (Payment or credit card billing information must be included.)
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<p>Payment Method (Payment or credit card billing information must be included.)</p> <p>Each driving or vehicle record costs \$6.55. If a certified record is needed, the cost per record is \$7.55.</p>

<input type="checkbox"/> Check or Money Order (Payable to "State of Michigan")	<input type="checkbox"/> Certified record needed for court case or similar purpose (\$1.00 additional)
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Credit Card:	<input type="checkbox"/> Discover	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
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Account Number | | | | | | | | | | | | | | Expiration Date | | | |

I am requesting my own record. If paying by credit card, I authorize charging the total amount to my account.

Your Signature X	Today's Date
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Mailing instructions:

All records are mailed to you at your home mailing address. If you want your record sent to another person or to a company, complete this section to have your record mailed elsewhere. Your record will be sent as you direct. A copy will not be sent to you.

Please send my record(s) to the following address *(if same as on the front, leave this section blank)*:

Name

Attention *(if required)*

Mailing Address

City

State

Zip

I hereby request that the Michigan Department of State provide information about me to the designee listed above.

Your Signature

Today's Date

×

Mail your completed request with payment or credit card information to:

Michigan Department of State
Record Lookup Unit
7064 Crowner Drive
Lansing, Michigan 48918-1540

Call **(517) 322-1624** for help in completing this form or to order a record by telephone and charge the payment to a credit card.

Completed requests may be faxed to **(517) 322-1181**. For fax requests, payment must be charged to a credit card account.

Fill in as much information about your request as you can. Accurate and complete information will help us locate the record you want. Please include a daytime telephone number in case we have questions about your request.

Driver records produced for courts, law enforcement, or a driver's personal use are full records showing all actions, including accidents where the driver was not at fault. Records produced for insurance, employment, or credit inquiries are edited records and do not include minor administrative entries or accidents for which the driver did not receive a ticket and a corresponding court conviction or civil infraction determination.